



C. APPROVAL OF MINUTES

Approval of minutes of the special meeting of December 6, 2017.



Special Meeting of the Governing Board of the Intermodal Container Transfer Facility Joint Powers Authority Minutes

Minutes of the Special Meeting of the Governing Board of the Intermodal Container Transfer Facility Joint Powers Authority, held at Port of Long Beach Administration Building, Long Beach, California, on Wednesday, December 6, 2017 at 6:00 p.m. Transcript and video of this meeting are available at <http://ictf-jpa.org/>

Present: Board Members: Bynum, Gioiello (alternate), Cordero, Arian (alternate)
Chairperson Bynum presided

Also present:

R. Cameron Executive Director of the ICTF JPA
J. Sidley General Counsel of the ICTF JPA

Public Speakers:
None

Agenda Items

Election of Officers – Item B

Executive Director Richard D. Cameron recommended that the JPA Board nominate a chairperson. Arian nominated Bynum as Chair.

Cordero seconded, carried by the following vote:

Ayes: Board Members: Bynum, Gioiello, Cordero, Arian
Noes: Board Members: None

Executive Director Cameron recommended the board appoint a Vice Chair.

Bynum nominated Arian to be Vice Chair, Arian seconded, carried by the following vote:

Ayes: Board Members: Bynum, Gioiello, Cordero, Arian
Noes: Board Members: None

Receive and File of Minutes – April 19, 2017 – Item C

Executive Director Cameron recommended the board approve the minutes of the special meeting on April 19, 2017.

Arian moved, seconded by Bynum, carried by the following vote:

Ayes:	Board Members:	Bynum, Gioiello, Cordero, Arian
Noes:	Board Members:	None

Public Comment on Non-Agenda Items – Item D

Executive Director Cameron asked if there was anyone that wished to discuss non-agenda items.

No public comments were made.

Board Reports of Executive Director – Item E

I. Agreed-Upon Procedures (AUP) for year ending November 1, 2016.

Executive Director Cameron recommended that the JPA Board receive and file the agreed-upon procedures (AUP) for year ending November 1, 2016.

Board member Arian inquired about year to year reductions in throughput and revenue. Executive Director Cameron responded that this was due to increase utilization of on-dock rail, among other trends, and more information would be presented to the Board after further discussion with UP.

Arian moved, seconded by Bynum, carried by the following vote:

Ayes:	Board Members:	Bynum, Gioiello, Cordero, Arian
Noes:	Board Members:	None

II. Financial Audit Report for Fiscal Year ended June 30, 2017

Executive Director Cameron recommended that the JPA Board receive and file the financial audit report for fiscal year ended June 30, 2017.

Cordero motioned, Bynum seconded, carried by the following vote:

Ayes:	Board Members:	Bynum, Gioiello, Cordero, Arian
Noes:	Board Members:	None

Executive Director Cameron thanked the Port of Los Angeles staff for their hard work on behalf of the JPA in completing this audit.

III. 2017-2018 Budget

Executive Director Cameron stated the proposed 2017-2018 budget is \$2.85 million for the ICTF JPA and a utilization breakdown has been outlined in the staff report.

Arian moved, Bynum seconded, carried by the following vote:

Ayes:	Board Members:	Bynum, Gioiello, Cordero, Arian
Noes:	Board Members:	None

IV. Distribution of Funds

Executive Director Cameron told the Board that the cash balance in the JPA account at the end of the fiscal 2017-2018 year is 10.9 million, which exceeds the anticipated needs for that fiscal year as outlined in the staff report.

Bynum moved, Arian seconded, carried by the following vote:

Ayes:	Board Members:	Bynum, Gioiello, Cordero, Arian
Noes:	Board Members:	None

Executive Director Cameron concluded the staff report.

Board Member Arian inquired as to how often the Board meets. Executive Director Cameron responded that the JPA requires a meeting at least once annually, but this can increase based on need and what the Board desires. Board Member Arian also stated that he is interested in understanding the relationship between on-dock rail and the ICTF, since Long Beach is relying more on on-dock rail. Arian asked what this would mean financially, if it's paid for collectively between the Port of Los Angeles and the Port of Long Beach, and also regarding revenue created. Executive Director Cameron stated that there is enough revenue to offset the cost and that both Ports are currently in the process of updating the Port-wide Rail Study, which looks at on-dock and off-dock capacities and system operations in the future. Executive Director Cameron also stated that once the study is completed it can be presented to the Board.

Chairperson Bynum requested Executive Director Cameron speak as to the status, process, and timeline for the draft Environmental Impact Report for the proposed ICTF modernization project. Executive Director Cameron stated there are currently several contracts with consultants who are assisting JPA staff on the development of the EIR. The EIR is currently on hold due to factors including time frame changes, and other changes that needed to be updated or reflected moving forward. Executive Director Cameron stated that at this point there is not an administrative draft. Moving forward to the New Year, Executive Director Cameron stated, that JPA staff are looking to reengage UP and start to talk about where the project stands to determine when the JPA would move forward with starting the EIR process up again. Executive Director Cameron stated, that if there is interest to start the process up again, that would likely prompt another Board meeting. Right now the JPA is in a holding pattern.

Board Member Arian inquired about the time frame of the Rail Study project. Executive Director Cameron stated that the project is just beginning and phase 1 could potentially be completed in 12 months, while phase 2 will explore concepts from a regional perspective such as shuttle trains, efficiencies, and supply chain optimization. The project is currently in negotiations based on proposal selection.

Adjournment

J. Sidley adjourned the meeting at 6:16 p.m.